

**Northwest Area Council**  
**ANNUAL GENERAL MEETING MINTUES**  
**Tuesday, February 23, 2021 6:30 p.m. – 8:30 p.m.**  
**Via Zoom**

**Attendees:**

Jill MacNeill, President, UHEW 20147  
Jennifer Gordon, Vice President, UHEW 20147  
David Lewis, Treasurer, CIU 20042  
Christine Pansino, UNE 20723  
George Armstrong, UCTE 20213  
Madison Hodom, AGR 20042  
Jamey Mills, PSAC-BC, REVP  
Varinder Johal, PSAC-BC Staff Rep

1. **Acknowledge Territory, Welcome and Introductions.** Territory acknowledgement and welcome by Jill MacNeill. Introductions by all.
2. **Review and acceptance of this meeting agenda.** Motion made by David Lewis to accept agenda with one change: Proposed budget for 2021 to be moved to the Financial Report section of the agenda. Seconded by Jen Gordon. Carried.
3. **Review NWAC 2020 AGM Minutes.** Motion made by George Armstrong to accept the meeting minutes of the January 13, 2020 NWAC AGM and was seconded by Jen Gordon. Carried.
4. **Review previous meeting minutes of October 14, 2020 and December 2, 2020**
  - a. **October 14, 2020 Minutes:** Motion made by Jen Gordon to accept the meeting minutes October 14, 2020 and was seconded by David Lewis. Carried.
  - b. **December 2, 2020 Minutes:** Motion made by George Armstrong to accept the meeting minutes December 2, 2020 and was seconded by David Lewis. Carried.
5. **Financial Report – Member Audit/Proposed Budget for 2021**
  - a. **Member Audit:** Jill MacNeill presented the Financial Report as audited by Coral Cargill and Wendy Evans ([Attachment 1](#)). Motion was made by David Lewis to accept the audit report and was seconded by Jen Gordon. Carried.
  - b. **Proposed Budget for 2021:** A draft budget was presented by Jill MacNeill on behalf of the executive. Jamey Mills advised that PSAC-BC would be willing to approve an additional \$500 for member engagement. Motion was made by David Lewis to add \$500 to membership engagement expense line resulting in the 2021 Annual Budget Request as attached ([Attachment 2](#)); this was seconded Jen Gordon. Carried.
6. **NWAC By-law Amendment as presented at Dec. 2, 2020 NWAC Meeting.** Jill summarized the proposed bylaw amendments as presented at the December 2, 2020 meeting and sent to all by email from Varinder Johal. Changes are proposed to three sections as follows:

- a. **Section III: Members and Dues, Subsection 1** – Remove the word “Women’s” from “Regional Women’s Committee”. Rationale: There are other regional committees that exist or may be created in the future and all should be able to participate in future meetings.

Motion was made by Jen Gordon to revise *Northwest Area Council Bylaws Section III: Members and Dues, Subsection 1 as follows:*

Change from: Membership in Northwest BC Area Council is open to all Locals, Branches, Directly Chartered Locals and Regional Women’s Committees where members work from west of Burns Lake to Haida Gwaii, the B.C. – Yukon border south to Bella Bella – Bella Coola, north to Kitimat (including Bute Dale, Hartley Bay and nearby reserves).	Change to: Membership in Northwest BC Area Council is open to all Locals, Branches, Directly Chartered Locals and Regional Committees where members work from west of Burns Lake to Haida Gwaii, the B.C. – Yukon border south to Bella Bella – Bella Coola, north to Kitimat (including Bute Dale, Hartley Bay and nearby reserves).
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Seconded by David Lewis. Carried.

- b. **Section IV: Meetings, Subsection 2** – Revise to simplify and capture delegates from affiliated regional committees.

Motion was made by David Lewis to revise *Northwest Area Council Bylaws Section IV: Meetings, Subsection 2 as follows:*

Change from: Quorum shall be two officers and three Component, Branch, or Directly Chartered Local Representatives.	Change to: Quorum shall be three members from different affiliated bodies, and two of those members must be Officers.
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Seconded by Madison Hodom. Carried.

- c. **Section VI: Finances, Subsection 6** – A revision was recommended to align with the Constitutional requirements, adhere to generally accepted accounting principles, and update bylaws to facilitate electronic banking, which is very important during the Covid-19 pandemic.

Motion was made by Jen Gordon to revise *Northwest Area Council Bylaws Section VI: Finances, Subsection 6 as follows:*

Change from:  The officers of the Council shall be the signing authorities. The minimum of 2 Officers’ signatures must be on all cheques together with that of one other officer.	Change to:  The officers of the Council shall be the signing authorities. The minimum of 2 Officers’ signatures must be on all cheques and those Officers cannot be a recipient of the cheque. In the case of e-transfers, there must be dual authorization by a minimum of 2 Officers, and those Officers cannot be a recipient of the payment.
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Seconded by David Lewis. Carried.

7. **Roundtable presentation of ideas for 2021** – various ideas for 2021 were discussed. Executive will think about ideas for a handout to members prior to next meeting, with thought given to a possible guest speaker.

**8. Update from PSAC-BC**

- a. Jamey Mills, REVP-BC:
  - i. Bargaining: Jamey summarized the current status of bargaining at the various tables. He mentioned the current survey callout to members for bargaining issues, how the information is used by Components, and the upcoming bargaining conference. He advised that Components select individuals to attend the Bargaining Conference and if the result of the Component selection does not meet equity requirements, individuals will be selected from a recent PSAC callout to equity representatives.
  - ii. Phoenix: Jamey provided an update on the current status of Phoenix damage payments. TB will be rolling out the payments as Compensation on March 3 prior to receiving a CRA ruling on taxation. PSAC’s position is that this was negotiated as damages and not compensation, therefore should not be taxed; Jamey explained about the successful online action to MPs in relation to this stance and encouraged all to add their name.
  - iii. Regional Convention: Jamey advised that an additional day has been added to the Regional Convention and that an unlimited number of observers are welcome and encouraged to apply to attend.
- b. Varinder Johal, PSAC Regional Rep.
  - i. Online Training: Varinder advised about the recent rollout of online training and encouraged all to check out and register where desired.
  - ii. Anti-Racism Workshops: Varinder advised that there is a current callout to those interested in attending Anti-Racism Workshops. Individuals who are selected will attend 3 different Anti-Racism sessions on March 31, April 21, and May 12.
  - iii. Health and Safety Conference: Varinder encouraged all with an interest in H&S to apply to attend the Health and Safety Conference as described here: <https://psacbc.com/psac-bc-2021-regional-health-safety-conference-where-does-the-employers-responsibility-end-and-ours-begin/>

9. **Election of Northwest Area Council Officers for 2021.** Jamey Mills officiated the election of Northwest Area Council Officers for 2021 for our four executive positions. The results were as follows:

Position	Name	Moved	Seconded
President	Jill MacNeill	Jen Gordon	George Armstrong
Vice-President	Jen Gordon	Jill MacNeill	Madison Hodom
Treasurer	David Lewis	Jill MacNeill	Jen Gordon
Secretary	Madison Hodom	David Lewis	Jen Gordon

One person was nominated for each position all were elected by acclamation.

10. Northwest Area Council Meeting Schedule for 2021 – Next meeting planned for April 13, 2021 6:30 p.m. Varinder will send out a doodle poll for other 2021 meetings.