

## **Guidelines for membership meetings**

As the province has largely to re-open to in-person events and meetings, the PSAC Vancouver and Victoria Regional Offices are now also ready to host in person membership meetings. To assist Locals, Branches, Area Councils and Committees plan PSAC BC has developed some guidelines.

### **Meetings in the Regional Offices**

- Effective August 9, 2022 the PSAC has suspended the COVID-19 vaccination policy for all PSAC staff, members, and guests attending PSAC offices and events.
- All attendees must continue perform a daily self-assessment prior to visiting a PSAC Regional Office. If an attendee has symptoms or is feeling unwell, they should advise the PSAC and they should not attend the event or meeting at the PSAC Regional office in-person. The BC Ministry of Health has created an online self-assessment tool for COVID-19 that is available here: <https://bc.thrive.health/covid19/en>
- PSAC staff, members, and other guests at PSAC Regional Offices must be appropriately masked in all common areas and in the presence of other individuals. The only instances where a mask can be removed will be if a staff person is alone in their office or cubicle. During PSAC meetings and events, exceptions may also be made in order to consume liquid and/or food. Please note that cloth masks are not permitted. N-95 and 3-ply surgical masks are considered appropriate and are available at PSAC offices for those without them. Physical distancing should be respected where practical.
- Capacity limits are in place for common areas such as elevators, kitchens, bathrooms and boardrooms and must be respected by all.
- All other Provincial Health Officer (PHO) orders and public health measures must be adhered to.
- If a participant tests positive for COVID-19 following a PSAC meeting or visit at a Regional Office, they are asked to inform the PSAC meeting/event organizers if they may have been infectious while attending an indoor event. Upon receipt of any reports, PSAC meeting/event organizers will

inform other participants of the potential risk exposure while maintaining the anonymity of the individual affected.

- All meetings and events must allow for virtual participation via Zoom or Microsoft Teams. This ensures accessible and inclusive participation by members, staff and guests with the ability for closed captioning, visible documentation and/or video where applicable. PSAC IT staff are working to ensure that all PSAC Regional Offices are equipped appropriately to allow for virtual attendance at meetings. PSAC staff can assist with arrangements for virtual meeting access.

### **PSAC meetings and events outside the Regional Offices**

- Effective August 9, 2022 the PSAC has suspended the COVID-19 vaccination policy for all PSAC staff, members, and guests attending PSAC offices and events.
- All attendees must perform a daily self-assessment prior to attending a PSAC event and/or visiting a PSAC Regional Office. If an attendee has symptoms or is feeling unwell, they should advise the PSAC and they should not attend the event at the PSAC Regional office in-person. The BC Ministry of Health has created an online self-assessment tool for COVID-19 that is available here: <https://bc.thrive.health/covid19/en>
- PSAC staff, members, and other guests attending PSAC meetings and events outside PSAC Regional Offices must be appropriately masked in all common areas and in the presence of other individuals. During PSAC meetings and events, exceptions may also be made in order to consume liquid and/or food. Please note that cloth masks are not permitted. N-95 and 3-ply surgical masks are considered appropriate and are available at PSAC offices for those without them. Physical distancing should be respected where practical.
- All other PHO orders, public health measures, and measures implemented by the venue must be adhered to.
- If a participant tests positive for COVID-19 following a PSAC meeting or event, they are asked to inform the PSAC meeting/event organizers if they may have been infectious while attending an indoor event. Upon receipt of any reports, PSAC meeting/event organizers will inform other participants of the potential risk exposure while maintaining the anonymity of the individual affected.

- All meetings and events must allow for virtual participation via Zoom or Microsoft Teams. This ensures accessible and inclusive participation by members, staff and guests with the ability for closed captioning, visible documentation and/or video where applicable. PSAC staff can assist with arrangements for virtual meeting access.
- To ensure meaningful virtual participation, all events must take place in a private area or dedicated space in the venue.

Please note we will continue to monitor local and national COVID trends and may adjust these guidelines as needed and as the pandemic situation evolves.

If you have questions or require more information, please contact the REVP BC Office.