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**\*\*North Vancouver Island Area Council\*\***

**\*\*Meeting Minutes\*\***

**\*\*January 5, 2025\*\***

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**### \*\*Attendees\*\***

- Richard May, President UHEW 20090
  - Bert Farwell, Vice President UCTE 20220
  - Lara Latham, Treasurer CEIU Local 20947
  - Kaj Stirler, Secretary UNDE 21011
  - Janet Kirk, Local 20232 President
  - Jessica Degasso, CEIU Local 20947
  - Michelle Breckner, Local 20912 President
  - Martha, Regional Representative and Tech Advisor
  - Christine Walker, Guest, Retired Member (CLU member, BC Forum, Vice President of National Association of Federal Retirees, Liaison with BC Forum to the Nanaimo and Duncan District Labor Council)
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**### \*\*Acknowledgement of Territory\*\***

Richard May opened the meeting by acknowledging the meeting was held on the unceded territory of the local First Nations.

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**### \*\*Agenda Overview and Introductions\*\***

The meeting began with a roundtable introduction of attendees. Richard May emphasized the importance of preparing for the upcoming Annual General Meeting (AGM) on February 5, 2025.

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### ### \*\*Key Discussion Points\*\*

#### #### \*\*1. Scheduling the Next Executive Meeting\*\*

The Council agreed to hold an executive meeting on \*\*Wednesday, January 8, 2025, at 6:30 PM in Duncan\*\*.

This meeting will finalize the budget, bylaw amendments, and required paperwork for the AGM. Kaj Stirler offered to provide internet access via a hotspot if needed for virtual participants.

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#### #### \*\*2. Voting Process and Virtual Sessions\*\*

Martha provided an update about the SV table voting process, confirming there will be \*\*at least five virtual voting sessions\*\* in addition to in-person options. These sessions aim to accommodate members in remote locations, such as ship crews and lighthouse keepers, who will use the employer system. Alex Stewart will oversee the voting process, with Martha available for technical issues before her upcoming leave.

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#### #### \*\*3. AGM Preparations and Bylaw Amendments\*\*

The Council discussed the AGM agenda, which includes:

- Elections for the positions of \*\*President\*\* and \*\*Treasurer\*\*.
- Reviewing and voting on proposed \*\*bylaw amendments\*\*.
- Presenting and approving the \*\*budget\*\*.

The Council agreed to finalize the bylaw amendments at the January 8 executive meeting and circulate them ahead of the AGM to meet the 30-day notification deadline. Richard May will send out the official AGM notification email.

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#### #### \*\*4. Union Protein Project and Upcoming Gala Event\*\*

Richard May outlined plans for promoting the \*\*Union Protein Project\*\* through a gala event to be held at the \*\*Grand Hotel in Nanaimo\*\* around \*\*Family Day\*\*. The event will support the local food bank and involve local politicians, union representatives, and the District Labour Council.

The Council agreed to recruit volunteers to help organize the event, with a focus on engaging members and the community. Kaj Stirler suggested involving the Human Rights Committee and other groups, but Richard May emphasized maintaining focus on the Protein Project for this event.

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#### #### \*\*5. Treasurer's Report\*\*

Lara Latham presented the Treasurer's Report:

- A \*\*\$500 revenue increase\*\* was noted.
- The current \*\*bank balance is \$3,422.89\*\*, with a pending reimbursement of \$352.80 that will reduce the balance to \$3,070.09.

Richard May expressed concern over the balance and encouraged proactive member engagement and effective use of funds.

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#### #### \*\*6. Motions\*\*

- \*\*Motion:\*\* Reimburse the cost of the Otter Pilot subscription up to \$200.

- **Motioned by:** Kaj Stirler
- **Seconded by:** Janet Kirk
- **Outcome:** Motion carried unanimously

#### #### **7. Other Business**

- Christine shared details about the **National Association of Federal Retirees' mid-Island branch** and their annual 50/50 draw to support food banks.
  - Martha congratulated Jessica Dagasso on her new term as a representative and expressed enthusiasm for working with her.
  - Richard May encouraged members to actively participate in the Protein Project and other community initiatives.
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#### ### **Action Items**

1. **Schedule and host the executive meeting on January 8, 2025** (Richard May).
  2. **Send out the AGM notification email by January 6, 2025** (Richard May).
  3. **Finalize the bylaw amendments and budget for the AGM** (All).
  4. **Reach out to the Union Protein Project about the gala event** (Richard May).
  5. **Recruit volunteers for the gala event planning** (All).
  6. **Reimburse Kaj Stirler for the Otter Pilot subscription** (Lara Latham).
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#### ### **Meeting Adjournment**

The meeting was adjourned with plans to reconvene at the AGM on **February 5, 2025**.

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### **\*\*Summary of Key Points\*\***

- Preparations for the AGM include elections, bylaw amendments, and budget finalization.
- The Council will host a gala event around Family Day to promote the Union Protein Project and support the local food bank.
- Virtual voting options for the SV table vote are confirmed, ensuring accessibility for remote members.
- The Otter Pilot subscription reimbursement motion was approved.

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Minutes prepared by Kaj Stirler