

Guidelines for membership meetings

As the province has re-opened to in-person activities, the PSAC Vancouver and Victoria Regional Offices are able to host in person membership meetings. To assist Locals, Branches, Area Councils and Committees plan PSAC BC has developed some guidelines.

Meetings in the Regional Offices

- Effective August 9, 2022 the PSAC has suspended the COVID-19 vaccination policy for all PSAC staff, members, and guests attending PSAC offices and meetings.
- All attendees must continue perform a daily self-assessment prior to visiting a PSAC Regional Office. If an attendee has symptoms or is feeling unwell, they should advise the PSAC and they should not attend the event or meeting at the PSAC Regional office in-person. The BC Ministry of Health has created an online self-assessment tool for COVID-19 that is available here: <https://bc.thrive.health/covid19/en>
- While masking is not currently required for PSAC staff, members, and other guests at PSAC Regional Offices, the office remains a mask-friendly environment. Attendees are welcome to wear masks if they so choose. All attendees are asked to respect any individual's request for physical distancing where practical.
- All other Provincial Health Officer (PHO) orders and public health measures must be adhered to.
- All meetings must allow for virtual participation via Zoom or Microsoft Teams. This ensures accessible and inclusive participation by members, staff and guests with the ability for closed captioning, visible documentation and/or video where applicable. PSAC IT staff have outfitted the PSAC Vancouver Regional Office with the necessary technical equipment for virtual attendance at meetings. The Victoria Regional Office IT upgrades will be completed when the office relocation is complete later this year. As an interim measure, the PSAC does have other portable IT

equipment will allow for hybrid meetings at the current Victoria Regional Office. PSAC staff can assist with arrangements for virtual meeting access.

- To be considered an official PSAC meeting for the purposes of Section 14 and Section 15 of the PSAC Constitution, meetings should be held as stand-alone activities and not in conjunction with other events or membership socials.

PSAC meetings outside the Regional Offices

- Effective August 9, 2022 the PSAC has suspended the COVID-19 vaccination policy for all PSAC staff, members, and guests attending PSAC offices and meetings.
- All attendees must perform a daily self-assessment prior to attending a PSAC meeting and/or visiting a PSAC Regional Office. If an attendee has symptoms or is feeling unwell, they should advise the PSAC and they should not attend the meeting at the PSAC Regional office in-person. The BC Ministry of Health has created an online self-assessment tool for COVID-19 that is available here: <https://bc.thrive.health/covid19/en>
- While masking is not currently required for PSAC staff, members, and other guests while attending PSAC meetings, all PSAC meetings are to be mask-friendly environments. Attendees are welcome to wear masks if they so choose. All attendees are asked to respect any individual's request for physical distancing where practical.
- All other PHO orders, public health measures, and measures implemented by the venue must be adhered to.
- All meetings must allow for virtual participation via Zoom or Microsoft Teams. This ensures accessible and inclusive participation by members, staff and guests with the ability for closed captioning, visible documentation and/or video where applicable. PSAC staff can assist with arrangements for virtual meeting access.
- To ensure meaningful virtual participation, all meetings must take place in a private area or dedicated space in the venue. Meetings **cannot** take place in general seating areas as ambient noise from other groups and individuals sharing the space prevents the full participation of remote attendees.

Additionally, separation from general and/or public areas at offsite locations is required during PSAC meetings to ensure the confidentiality of information disclosed at meetings.

- To be considered an official PSAC meeting for the purposes of Section 14 and Section 15 of the PSAC Constitution, meetings should be held as stand-alone activities and not in conjunction with other events or membership socials.

Please note we will continue to monitor local and national COVID trends and may adjust these guidelines as needed and as the pandemic situation evolves.

If you have questions or require more information on these guidelines, please contact the REVP BC Office.