

# PSAC-B.C. Mainland & Haida Gwaii Young Workers Committee Terms of Reference

*Adopted: March 7, 2013*

*Amended: January 15, 2025*

## **Definitions**

For the purpose of these Terms of Reference:

**“PSAC”** shall refer to the Public Service Alliance of Canada.

**“PSAC-B.C.”** shall refer to the Public Service Alliance of Canada’s British Columbia component.

**“The Committee”** shall refer to the PSAC-B.C. Mainland & Haida Gwaii Young Workers Committee.

**“Young Workers”** shall be defined as persons 35 years of age and under.

## **Mandate**

The mandate of the Committee is to:

- actively promote and encourage PSAC members to embrace young workers;
- encourage young worker participation in PSAC and its components, their communities, and society as a whole;
- educate young workers about their rights and the issues that affect them;
- organize events and activities for young workers;

## **Membership**

The Committee shall welcome the participation of all PSAC-B.C. young workers whose local is located anywhere within British Columbia except Vancouver Island. In addition, the Committee may invite PSAC members who either reside outside the Mainland-Haida Gwaii catchment or who do not qualify as young workers to attend as observers.

## **Structure**

The Committee shall be structured as follows:

- The Committee shall be governed by the PSAC-B.C. Regional Council By-laws and the PSAC Constitution.
- The Committee meetings shall be held at least four (4) times a year in a hybrid (virtual and in-person) fashion.
- The Annual General Meeting (AGM) shall be the first meeting of the year.

- The Executive of the Committee shall be elected on a yearly basis at the AGM, and shall consist of, at minimum, a Chairperson, a Treasurer, and a Secretary.
- Quorum shall consist of at minimum two (2) Executive members and one (1) non-Executive member.
- The Committee's fiscal year shall run from January to December.
- The signing authorities for the Committee shall be, at a minimum, two executive members of the committee.

### **Appendices**

PSAC-B.C. Regional Council By-laws:

<https://psacbc.com/wp-content/uploads/2023/06/Bylaws-And-Regulations-May-2023.pdf>

PSAC Constitution:

[psacunion.ca/sites/psac/files/attachments/pdfs/constitution\\_-\\_november\\_2023\\_edition\\_1.pdf](https://psacunion.ca/sites/psac/files/attachments/pdfs/constitution_-_november_2023_edition_1.pdf)