

Vancouver Island Regional Women's Committee

Meeting Minutes

Date: 12 May 2026 (exact date not stated in transcript)

Time: Called to order at 7:09 p.m.

Location: Zoom Meeting

Chair: Virginia

Recording Secretary: Darcy

1. Call to Order

The Chair, Virginia, called the meeting to order at 7:09 p.m. and welcomed participants.

2. Executive Introductions

Executive members introduced themselves:

- Virginia – Chair
- Nicole – Co-Chair (title under review pending clarification from the REVP's Office)
- Darcy – Secretary
- Bronwyn Heney – Treasurer

3. Land Acknowledgement

Virginia acknowledged that she was participating from the traditional territory of the Songhees First Nation.

4. PSAC Statement on Harassment

It was agreed by unanimous consent that the PSAC Statement on Harassment would be in effect for the duration of the meeting.

5. Adoption of Agenda

Motion: To adopt the agenda as presented.

Moved by: Monica

Seconded by: Trish

CARRIED

6. Approval of Previous Minutes

The Chair advised that the 2026 AGM minutes will be presented for review at the next committee meeting.

7. Chair's Remarks

The Chair encouraged members to invite another sister/member to future meetings to increase participation within the committee. It was noted that approximately 136 members currently receive committee communications.

8. Budget Overview

The Chair reviewed the budget approved at the 2026 AGM:

Item	Amount
Meeting Expenses	\$900
Other Meeting Expenses	\$100
Women's Transition House Donation	\$500
December 6 Vigil	\$1,000
International Women's Day	\$2,000
Pride Participation	\$200
Committee Member Suggested Events	\$1,000
Total Budget	\$5,700

The Chair reported that an additional funding request of \$1,022.28 had been submitted to the REVP's Office.

9. Pride Participation

Members discussed participation in Pride activities.

Key points included:

- Supporting and participating alongside the Human Rights Committee.
- Exploring opportunities to provide refreshments or other support.
- Considering participation in Pride-related events beyond the parade.
- Investigating volunteer opportunities with local Pride organizations.

Action Item: Executive to connect with the Human Rights Committee regarding Pride planning and potential collaboration.

10. Increasing Committee Participation

Members discussed strategies to increase engagement and attendance.

Suggestions included:

- Inviting members to bring a colleague or sister to meetings.
- Conducting a survey (Doodle poll) to identify issues of concern to women members.
- Hosting educational presentations and guest speakers.
- Topics of interest included:
 - Perimenopause and menopause
 - Domestic violence
 - Workplace and community issues affecting women
- Community engagement activities such as:
 - Picnic/social gatherings
 - Backpack Buddies volunteer initiative
 - Clothing swap event
 - Joint events with other PSAC committees

Action Item: Executive to develop and distribute a survey to gather member interests and priorities.

The Chair noted that domestic violence workplace training is anticipated in the fall.

11. PSAC BC Triennial Convention

The committee discussed contributing to a convention raffle basket.

Motion

Motion: That the Vancouver Island Regional Women's Committee spend up to \$100 to create a basket for the 2026 PSAC BC Triennial Convention.

Moved by: Trish

Seconded by: Monica

Discussion occurred regarding logistics, funding, and possible locally sourced and women-owned products.

CARRIED

The Chair agreed to coordinate the purchase and assembly of the basket and seek reimbursement once committee banking arrangements are finalized.

12. December 6 National Day of Remembrance and Action on Violence Against Women

The Chair introduced preliminary discussion regarding planning for December 6 commemorative activities.

Members were asked to consider ideas and potential partnerships in advance of the next meeting.

13. Round Table

CEIU Classification Grievance Update

Trish reported that Treasury Board and CEIU reached an agreement regarding the SMSM Job Description Grievance. Members who were previously excluded from compensation will now receive payment. Approximately 2,000 members across Canada are affected.

The committee acknowledged this significant achievement.

Next Meeting Date

A scheduling conflict was identified with a June 18 UNDE Local 21008 meeting.

Action Item: Executive to determine an alternate June meeting date and communicate it to members.

14. Adjournment

Motion: To adjourn the meeting.

Moved by: Trish

Seconded by: Nicole

CARRIED

The meeting adjourned at approximately 8:15 p.m.

Action Items Summary

1. Executive to coordinate with the Human Rights Committee regarding Pride participation.
2. Executive to prepare and distribute a member survey regarding committee priorities and participation.
3. Chair to coordinate the purchase and assembly of the PSAC BC Triennial Convention raffle basket.
4. Members to consider ideas for December 6 commemorative activities.
5. Executive to confirm and circulate the June meeting date.